

**ELMA CITY COUNCIL MEETING
FEBRUARY 1, 2016
6:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Jim Sorensen called the February 1, 2016 Elma Council Meeting to order. All present stood for the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL:

Diana Easton called roll with Jim Sorensen, Jim Taylor, Charlie Butterfield, Tom Boling, David Blackett, Pat Miller and Attorney Dan Glenn present.

CONSENT CALENDAR:

Motion by David Blackett and seconded by Pat Miller to approve the minutes from December 7, 2016. All Council Members voted in favor. Motion carried.

A RESOLUTION HONORING THE SERVICE OF ELROY PAPKE AS A VOLUNTEER WITH THE ELMA POLICE DEPARTMENT:

Mayor Sorensen read a draft resolution prepared by Attorney Glenn honoring the service of Elroy Papke as a volunteer with the Elma Police Department. Motion made by Tom Boling and seconded by Charlie Butterfield to pass Resolution #618 honoring the service of Elroy Papke as a volunteer with the Elma Police Department. All Council members voted in favor. Motion carried.

DISCUSSION ON HB 2290 AND HB 2576 IN RELATION TO PUBLIC RECORDS REQUESTS:

Attorney Glenn summarized House Bill 2290 and House Bill 2576 in relation to Public Records Requests for Council members. At the request of AWC, Mayor Sorensen requested permission to send a letter from the City supporting the bills. **Motion made by Tom Boling and seconded by Jim Taylor to allow Mayor Sorensen to sign a letter in support of the bills on the City's behalf. All Council members voted in favor. Motion carried.**

CHAMBER OF COMMERCE REQUESTS TRANSFER WITHIN VETERANS DAY BUDGET:

The Chamber of Commerce addressed Council members with a request to transfer funds within Veterans Day budget. **Motion made by David Blackett and seconded by Jim Taylor to allow the request by the Chamber of Commerce to transfer funds within the Veterans Day budget. All Council members voted in favor. Motion carried.**

STAFF REPORT/ TYSON BOLING:

Chief Boling informed Council members that at the next Council meeting, he hopes to have an administrative policy ready for their review and approval.

STAFF REPORT/ SUSAN SCHULTZ:

Chief Shultz provided each Council member with a flash drive containing a draft Policy and Procedures manual the Police Department is looking to adopt. The Chief requested that Council review it and discuss it at the next Council meeting. Council members agreed.

STAFF REPORT/ SARAH OGDEN:

Sarah Ogden informed Council members on the activities held at the Library in January and discussed digital media options now available.

MAYOR'S REPORT/ JIM SORENSEN:

Mayor Sorensen informed Council members that the City of Elma now has a Facebook page.

EXECUTIVE SESSION – PERSONNEL:

Mayor Sorensen closed the Elma City Council meeting at 6:18 pm. for an Executive Session regarding a personnel issue pursuant to RCW 42.30.110 (1)(g). The session was expected to last approximately 20 minutes.

ELMA CITY COUNCIL MEETING RECONVENED:

Mayor Sorensen reconvened the Elma City Council meeting at 6:38 p.m.

POLICE CHIEF SALARY INCREASE:

Council members returned from Executive Session to take action on the proposed increase in the annual salary of the Police Chief position. **Motion made by Tom Boling and seconded by David Blackett to increase the annual salary of the Police Chief to \$84,180. All Council members voted in favor. Motion carried.** Mayor Sorensen requested that he be allowed to negotiate the terms of the employment agreement. **Motion made by Tom Boling and seconded by Jim Taylor to allow Mayor Sorensen to negotiate the other provisions in the Police Chief employment agreement. All Council members voted in favor. Motion carried.**

MEETING ADJOURNED:

Motion made by Tom Boling and seconded by David Blackett to adjourn the Elma City Council meeting. All Council members voted in favor. Motion carried.



Jim Sorensen – Mayor



Diana Easton – Clerk-Treasurer