

ELMA CITY COUNCIL MEETING
MARCH 16, 2015
6:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Dave Osgood called the March 16, 2015 Elma City Council Meeting to order. All present stood for the Pledge of Allegiance.

ROLL CALL:

Diana Easton called roll with Attorney Dan Glenn, Dave Osgood, Pat Miller, David Blackett, Tom Boling, Charlie Butterfield and Debbie Thurman present.

CONSENT CALENDAR:

Motion made by Pat Miller and seconded by David Blackett to approve Claims Warrants from #49783 and #49853 to #49934 & #922415, Claims totaling \$99,676.45, Payroll Warrants from #39563 to #39620, IRS totaling \$139,716.29. All Council members voted in favor. Motion carried.

AN ORDINANCE REGARDING PROPERTY MAINTENANCE CODE:

Council members discussed the draft ordinance regarding the Property Maintenance Code. Joe Chrystal recommended approval. **Motion made by David Blackett and seconded by Pat Miller to approve Ordinance #1139 regarding Property Maintenance Code. Diana Easton called roll with Pat Miller, David Blackett, Tom Boling, Charlie Butterfield and Debbie Thurman voting in favor. Motion carried.**

ADOPTION OF 2015 CALENDAR:

Mayor Osgood requested consideration by Council members to adopt the 2015 Council meeting calendar. **Motion made by David Blackett and seconded by Pat Miller to adopt the 2015 Calendar. Pat Miller, David Blackett, Tom Boling and Charlie Butterfield voted in favor. Debbie Thurman voted against. Motion carried.**

DOROTHY NARRANCE-REQUEST TO RAISE HEN CHICKENS IN CITY LIMITS:

Dorothy Narrance addressed Council members with a request to raise hen chickens in City limits. Joe Chrystal gave his recommendation, which was to do additional research to see what issue (if any) those Cities who currently allow chickens within City limits are having before taking action on the request. Councilperson Thurman and Boling see a need to review the current Ordinance due to the increase in citizen interest of raising small livestock within the City limits. Mr. Chrystal agreed to do additional research and return to Council with a recommendation.

CONFIRM APPOINTMENT TO ELMA LIBRARY BOARD:

Mayor Osgood requested confirmation of Kate Breckon to the Elma Library Board. **Motion made by David Blackett and seconded by Pat Miller to appoint Kate Breckon to the Elma Library Board. All Council members voted in favor. Motion carried.**

ELMA LIBRARIAN – DISCUSS GRANTS:

Sarah Ogden, Librarian, requested support from Council members to move forward in checking into available grants for improvements to the library. Council members approved and Ms. Ogden agreed to return to Council with a report after meeting with members of the Timberland Library Facilities Department.

CONFIRM APPOINTMENT TO ELMA CIVIL SERVICE COMMISSION:

Mayor Osgood requested confirmation of Kristy Schumacher, LouAnn Houle and Cole Favre to the Elma Civil Service Commission. **Motion made by Tom Boling and seconded by Debbie Thurman to appoint Kristy Schumacher, Louann Houle and Cole Favre to the Elma Civil Service Commission. All Council members voted in favor. Motion carried.**

GRAY HARBOR COUNTY JAIL CONTRACT:

Attorney Glenn commented on the Gray Harbor County Jail Contract stating the County no longer will guarantee jail space and the City can no longer prepay for jail services. Council members questioned the cost of using Grays Harbor County Jail in comparison to other options. Currently, the City pays \$50 per day per inmate. **Motion made by Pat Miller and seconded by David Blackett to approve the Grays Harbor County Jail contract. All Council members voted in favor. Motion carried.**

CHEHALIS TRIBAL JAIL CONTRACT:

Council members agreed to hold off on taking action on the Chehalis Tribal Jail contract until Attorney Glenn can get a cleaner copy.

BETTER GREEN SERVICES LANDSCAPE EXTENSION:

Councilperson Miller questioned the cost savings in purchasing our own equipment and hiring a part time person to maintain the cemeteries, Police Department and Library opposed to extending the contract with Better Green services. The question of whether or not the City would be liable to pay unemployment on a part time employee came up. **Motion made by Debbie Thurman and seconded by David Blackett to approve a one (1) year extension of the landscaping contract with Better Green Services. All Council members voted in favor. Motion carried.**

VISION IT SERVICES CONTRACT:

Diana Easton gave her recommendation to approve the IT Services contract with Vision Municipal Solutions. **Motion made by David Blackett and seconded by Pat Miller to approve the Vision IT Services contract. All Council members voted in favor. Motion carried.**

INTERLOCAL AGREEMENT WITH COSMOPOLIS SALE OF FIRE TRUCK:

Attorney Glenn commented on the agreement with the City of Cosmopolis regarding the sale of a fire truck, stating the agreement includes a purchase price of \$18,000 and no other equipment will be provided. **Motion made by Tom Boling and seconded by David Blackett to approve the sale of Engine #8804 to the City of Cosmopolis for \$18,000 without providing any additional equipment. All Council members voted in favor. Motion carried.**

MARILYN MADISON-REQUESTS 50% OFF HER 2ND LEAK INSTEAD OF 25% FOR SAME LEAK:

Jim Starks commented that Marilyn Madison is appealing the ordinance regarding the adjustment given to water leaks. Council members did not see a need to allow the request since the leak was not due to negligence on the City's part. No action was taken.

AUTOMATIC AID AGREEMENT WITH FIRE DISTRICT #5:

Attorney Glenn commented on the Automatic Aid agreement with Fire District #5, specifying this was not a 3rd party beneficiary agreement and is strictly between the City of Elma and Fire District #5. Dana Smith commented that, according to dispatch, the original agreement was never filed with the County. Council members requested a "clean copy" from Attorney Glenn before taking action on the agreement. No action was taken at this time.

NEW WATER SERVICE – 1081 MONTE ELMA ROAD:

Jim Starks informed Council members of a request for a new water service at 1081 Monte Elma Road. Jim Starks gave his recommendation for approval of the outside water application. **Motion made by Pat Miller and seconded by David Blackett to approve the request for outside water service by Ryan Vessey at 1081 Monte Elma Road. All Council members voted in favor. Motion carried.**

POLICE RESERVE, JOE MUNRO-REQUEST RETIREMENT BENEFITS:

Attorney Glenn suggested sending it back to a committee to review the fiscal impact to the City if Joe Munro's request is granted. A committee of Mayor Osgood, Chief Shultz, and Debbie Thurman was formed to review the request. No action was taken on the issue at that time.

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UPDATE ON LEVY:

Mayor Osgood and Attorney Glenn gave an update on the levy. Council members verified that the amount requested was \$250,000. Discussion followed regarding what that money would specifically be used for. Councilperson Boling explained that it will fill a deficit in the Police Department budget when the money from property tax is allocated back to the Street Fund. The \$250,000 levy, if passed, would allow the Police Department to run at a capacity of seven (7) officers, one (1) Chief and allow for the purchase of a new Police vehicle.

STAFF REPORT/ SUSAN SCHULTZ:

Chief Schultz gave an update on the status of checking the businesses around town, the feedback she has received from leaving the little yellow notes, the number of lateral officers that have applied, and informed Council members that she will be conducting a Senior Safety forum at the Senior Center.

COUNCIL REPORT/ TOM BOLING:

Tom Boling requested an update on annexation. Attorney Glenn and Mayor Osgood commented that a meeting is scheduled with the property owners of the proposed annexation area.

COUNCIL REPORT/ DEBBIE THURMAN:

Debbie Thurman questioned when LEMAP will give a report on their findings. Mayor Osgood commented that he has spoken with Mike Painter and a meeting will be scheduled.

STAFF REPORT/ JOE CHRYSTAL:

Joe Chrystal introduced that issue of wording in the Municipal Code and requested that Council members consider changing “adjacent” to “adjoining” to alleviate possible problems in the future in terms of development within the City.

MEETING ADJOURNED:

Motion made by David Blackett and seconded by Pat Miller to adjourn the Elma City Council meeting. All Council members voted in favor. Motion carried.

David C. Osgood – Mayor

Diana Easton – Clerk-Treasurer