

# City of Elma

Building/Community Development  
P.O. Box 3005 - 202 W. Main Street  
Elma, Washington 98541  
(360) 482-4482, 482-2212 - Fax # (360) 482-4960

## COMMERCIAL BUILDING PERMIT APPLICATION

Date Submitted: \_\_\_\_\_

Permit #: \_\_\_\_\_

Project Valuation \$ \_\_\_\_\_

**Please complete entire form.** If a section is not applicable to your project, please indicate as N/A, not applicable. An application cannot be approved if information is incomplete. Please submit two complete sets of plans/drawings/specifications for each permit application submitted. Applications must be signed and dated. Plan check fee (65% of building permit fee) is due at time of submittal.

Project Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Applicant Information (If not owner) Name/Address/Phone: \_\_\_\_\_

Owner Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Business Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

Contractor Registration #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Architect: \_\_\_\_\_

Engineer: \_\_\_\_\_

### **Building Information:**

Building Use: \_\_\_\_\_  New Building  Addition  Remodel/Tenant Improvement

If owner-builder, will you be Occupying this structure?  Yes  No Renting?  Yes  No Selling?  Yes  No

Use of Improvement:  Residential  Commercial  Industrial  Garage  Storage  Other \_\_\_\_\_

Square Footage of proposed remodel/addition/construction: \_\_\_\_\_ sq ft

Type of Construction:  IA  IB  IIA  IIB  IIIA  IIIB  VA  VB

Occupancy Classification: \_\_\_\_\_ No of Units (Apts.): \_\_\_\_\_

Number of stories: \_\_\_\_\_ Bldg Height: \_\_\_\_\_ Floor area: \_\_\_\_\_ sf

Mezzanine Area: \_\_\_\_\_ sf Canopy area: \_\_\_\_\_ sf Roof Area: \_\_\_\_\_ sf

Sprinkler System:  Yes  No Area Protected \_\_\_\_\_ sf Valuation: \$ \_\_\_\_\_

Description of work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Mechanical/Plumbing Information:** New/change to Plumbing or Mechanical  Yes  No

**Mechanical:**

Air Conditioning  Yes  No  
Heating/Cooling system:  Electric  Forced Air  Heat Pump  
 Cadet/Baseboard  Gas/Oil  Boiler  
 Radiant  
Size \_\_\_\_\_ BTU's # of Thermostats \_\_\_\_\_

Will you be installing LPG burning appliance?  Yes  No  
Contractor Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_  
Contractor Registration #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Plumbing:**

Sinks # \_\_\_\_\_ Dishwashers # \_\_\_\_\_ Clothes Washers # \_\_\_\_\_  
Toilets # \_\_\_\_\_ Urinals # \_\_\_\_\_ Showers # \_\_\_\_\_ Bathtub/Shower Combo # \_\_\_\_\_  
Water Heaters # \_\_\_\_\_ Floor Drains # \_\_\_\_\_ Drinking Fountains # \_\_\_\_\_  
Hose Bibs# \_\_\_\_\_  
Contractor Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_  
Contractor Registration #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Zoning Designation:**

C-1 (Community Business)  C-2 (Neighborhood Commercial)  
 C-3 (General Commercial)  I (Industrial District)

**SEPA Exempt** (State Environmental Policy Act):  Yes  No

**Submittal Documents:**

Construction Drawings  Development Drawings  Schematic Drawings  
 Written Scope of Work  Verbal Scope of Work  Manufacturers Literature  
 Site Plan  Other

**Submittal Documents:** Construction drawings, special inspection and structural observation programs, and other data shall be submitted in two or more sets.

**Required information construction drawings:** Construction drawings shall be dimensioned and drawn upon suitable material. Construction drawings shall be of sufficient clarity to indicate the location, nature and extent of the proposed work and show detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the Building Official.

I hereby certify that the above information is correct to the best of my knowledge. Any changes will be reported to the City of Elma Building Official immediately.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Owner/Agent

# Commercial Mechanical and Plumbing Unit List

## Fixture Counts

<b>Plumbing</b>	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Ea. Lawn Sprinkler System – Includes Back Flow	
Gas Piping System – Plumbing – Thru 5	
Grease, Oil/Water Interceptor	
Medical Gas Piping Serving 1 – 5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
New/Modify of Water Piping/treatment Equip Ea.	
Non-Atmospheric Backflow Protective Dev <=2”	
Non-Atmospheric Backflow Protective Dev > 2”	
Plumbing Fixture – Back Flow Valve	
Plumbing Fixture - Bathtub	
Plumbing Fixture – Bidets	
Plumbing Fixture – Clothes Washer	
Plumbing Fixture – Dish Washer	
Plumbing Fixture – Drinking Fountain	
Plumbing Fixture – Floor Drain	
Plumbing Fixture –Floor Sink	
Plumbing Fixture – Hose Bib	
Plumbing Fixture – Kitchen Sink	
Plumbing Fixture – Laundry Tray	
Plumbing Fixture – Lavatories	
Plumbing Fixture – Other	
Plumbing Fixture – Roof Drains/Ldrs	
Plumbing Fixture – Shower	
Plumbing Fixture – Sumps	
Plumbing Fixture – Turnaround	
Plumbing Fixture – Urinal	
Plumbing Fixture – Water Closet	
Plumbing Fixture – Water Heater	
Plumbing Fixture – Water Heater/Vent	
Plumbing Fixture – Rain Leaders	
Rainwater System per Drain Inside Bldg	
Reclaimed Water	
Repair/Alter Drainage or Vent Piping/Fixture	
Underslab Plumbing (Only with no fixtures installed)	
Water Heater/Vent	

<b>Mechanical</b>	
Air Handler < 10000 CFM	
Air Handler > 10000 CFM	
Air to Air Heat Exchanger	
Appliance Vent	
Appliance/Equip Regulated but Not Shown	
Atmospheric Type Vacuum Breakers – Thru 5	
Atmospheric Type Vacuum Breakers – Over 5	
Boiler/Compressor <= 3HP or 100,000 BTU	
Boiler/Compressor over 3 HP or 100,000 BTU	
Boiler/Compressor > 15 HP or 500,000 BTU	
Boiler/Compressor > 30 HP or 1,000,000 BTU	
Boiler/Compressor > 50 HP or 1,750,000 BTU	
Domestic Type Incinerator	
Evaporative Cooler Non Portable	
Exhaust Hood – Class 1 Hood and Duct System	
Exhaust Hood – Class 2 Hood and Duct System	
Floor Furnace	
Forced Air/Grav Furn < 100,000 BTU	
Forced Air/Grav Furn > 100,000 BTU	
Gas Piping System – Each 1 over 4	
Gas Piping System – Thru 4	
Hazard Process Pipe System – Over 4, Ea.	
Hazard Process Pipe System – Thru 4	
HVAC (Heat Pump) Over 3 HP or 100K BTU/H	
HVAC (Heat Pump) Thru 3 HP or 100K BTU/H	
Mechanical Plan Check by Quarter Hours	
Medical Gas Piping Serving 1 – 5 Outlets	
Medical Gas Piping Serving Over 5 Outlets, Ea.	
Modification of Heating/Cooling Unit	
Non-Hazard Process Pipe – Thru 4	
Non-Hazard Process Pipe Over 4, ea	
Radon Test Kit – 1 <sup>st</sup> Floor Multi Family Dwelling	
Stove/Insert – Gas	
Suspended, Recessed, or Floor Mounted Heater.	
Ventilation Fan Connected to Single Duct	
Ventilation System Not Part of Heat/AC	
Wood Stove/Insert - Wood	